

ENVIRONMENTAL MONITORING COALITION (EMC) CHARTER

1. **PURPOSE.** EMC's purpose is to develop consensus recommendations and advice on environmental monitoring issues for submittal to federal and state agencies.
2. **MANAGEMENT AND ADMINISTRATIVE SUPPORT.** EMC is supported by the EMC partners: trade associations and other related groups interested in environmental data quality. Each of the partners may appoint one individual to serve as a designated member of EMC. Each EMC partner will provide administrative support to EMC on a rotating basis, to be determined at the beginning of each EMC year. This will include organizing calls, developing agendas with the chair, hosting the call, and scribing meeting minutes as appropriate.
3. **OBJECTIVES.** The EMC develops consensus recommendations and provides advice to federal and state agencies and stakeholder groups that will reflect the opinions and positions of its constituents on issues that include but are not limited to:
 - Validating and implementing methods for sample collection and for biological, chemical, radiological, and toxicological analysis;
 - Developing scientifically rigorous, statistically sound, and representative measurements;
 - Encouraging the method performance approach in environmental monitoring and regulatory programs;
 - Employing a quality systems approach that ensures that environmental monitoring data are of known and documented quality; and
 - Facilitating the operation and expansion of a national environmental accreditation program.
 - Providing input on specific method implementation and monitoring issues.
4. **COMPOSITION.** EMC membership will consist of approximately 15 members with an interest in environmental monitoring, including one individual selected by each EMC partner, to represent their organization, and others from among, but not limited to, state laboratory associations, state regulatory agencies, other trade associations, laboratories, academia, federal and state agencies, data users, and environmental monitoring vendors including consulting firms and laboratory assessment bodies. The EMC may establish subcommittees, workgroups and task forces as it finds necessary to carry out its duties.

Note: The initial EMC will include David Friedman from ACIL, Jerry Parr from TNI, and Sarah Wright from APHL to assist in developing the basic structure and operation. These individuals may or may not stay involved long term. The initial EMC members will serve a three-year term and will establish policies for future membership.
5. **MEETINGS.** It is expected that the EMC will meet at the National Environmental Monitoring Conference. EMC members will need to provide their own funding to attend. TNI will cover NEMC meeting costs. It is expected that EMC will meet by teleconference every two months or more frequently if timely action is required on some specific topic. Other teleconference and in-person meetings will be called as needed. EMC will not compensate members for their service.
6. **POLICIES AND PROCEDURES.** The EMC may adopt policies and procedures as necessary to carry out its business.

7. **REPORTING.** At the annual meeting, EMC will summarize actions from the previous year and goals for the upcoming year. EMC will also routinely provide minutes from its meetings to EMC partners and to the public on its website.